

Advanced Mediator Course

Requirements and Outline of two day course

Requirements in order to attend course

Here is the process for becoming a Lead Mediator or Advanced Mediator.

Section 30. Practicum Certificate

(a) The Practicum Certificate certifies applicants as qualified to apply for accreditation as Advanced Mediators.

(b) It is issued by Recognised Training Providers after applicants have completed an appropriate course of study.

Aims of Practicum Certificate course

The course leading to the Practicum Certificate must focus on practical skills and self-reflection, and be designed to:

(a) ensure that participants share and discuss issues arising from their practice experience; and

(b) afford them the opportunity to give and receive constructive critical feedback.

Who may apply to the Practicum Certificate course?

(a) An Accredited Mediator may apply to a Recognised Training Provider (RTP) to undertake the Practicum Certificate course.

(b) The applicant must have been an Accredited Mediator for at least the previous 4 years and have completed 150 hours practice.

Format and conduct of Practicum Certificate course

(a) must be in workshop format, of 12 hours' duration; and

(b) may be conducted in a single module, or separate modules totalling 12 hours: and

In order to apply for this course ensure that:

1. You are able to provide a sheet outlining at least 150 hours of mediations completed over a four years period prior to the course (please ensure there is no identifying information rather the dates and hours only).

Outline of the two days

1. Each participant will need to prepare a 30 minute presentation of a completed mediation

2. You must present to the group a case study of a part of a mediation session in which you have been involved. All details of participants must be de-identified.
3. The case study must include at least the following:
4. a. advanced consideration of the various elements of the Professional Attributes (see AMDRAS Standards p 31).
5. b. consideration of an issue that confronted the mediator and how (in the participant's view) it could have been better or differently addressed.
6. c. a short one-page summary of the issues presented by the case study to be presented to the class (in point form if desired) using the template provided in this form as the basis of the presentation.
7. Whilst not formally assessed the presentation is a prerequisite for completion of the Practicum.
8. Participants should illustrate their case studies by role plays, exercises, simulations and other means of demonstrating the various skills and interventions
9. The facilitator will provide discussion prompts (the facilitator as well as other participants may ask questions about the case – up to 15 minutes)

Case Presentation Outline Template

When outlining your case study, please consider the following and provide brief notes or dot points on the following headings prior to the presentation. Please de-identify all case details and participants. You may format this into a PowerPoint presentation. This can be used as the basis of your assessment task to be submitted within 7 days after your presentation.

1. Provide a brief outline of the relationship between parties and triggers to the current conflict

2. Describe the issues (challenges) that confronted you as the mediator and how you managed them in the process

3. Describe the socio-cultural factors around diversity that were taken into consideration and how they were managed in the process (eg CALD, Indigenous, LGBTQIA+, neurodiversity)

4. Outline how your professional knowledge, skills, ethics and responsibilities (refer to AMDRAS Professional Attributes Domains 1, 2 and 3) guided your process decisions and techniques to support participants resolve their issues

6. Reflect on how you managed the case and consider at least one aspect of your practice that could have been done differently or better. (refer to AMDRAS Professional Attributes Domain 4)

Professional Attributes - overview

The Professional Attributes are:

- (a) designed to ensure that the public can have confidence in the knowledge, skills, ethical standards, and up-to-date expertise of Registered Practitioners.
- (b) are not necessarily confined to any one Professional Practice Domain.
- (c) to specify the minimum Professional Attributes required of a Registered Practitioner

Professional Attributes - Specifics

Domain 1 - Professional Knowledge

The Professional Knowledge domain includes the following Professional Attributes:

- a) Understanding conflict and the way people behave when they are in conflict.
- b) Understanding the factors that play a role in conflict and dispute resolution.
- c) Knowing the principles and models for resolution, and the roles or functions of the participants.
- d) Knowing a range of strategies for resolving conflict and when to use them.
- e) Understanding the need for fairness, safety, and protection against misuse of the dispute resolution process.
- f) Understanding their ethical, professional, and legal obligations.
- g) Understanding the limitations on the scope and types of guidance or advice offered by Registered Practitioners.

Domain 2 - Professional Skills

The Professional Skills domain includes the following Professional Attributes:

- a) Being able to conduct an initial assessment including to determine if the matter is appropriate for a dispute resolution process.
- b) Providing support for agency, self-determination, co-determination, cooperative informed decision-making as appropriate
- c) Facilitating a Fair Process
- d) Managing the dispute resolution process.
- e) Supporting parties to participate in the dispute resolution process.
- f) Managing risks to fairness, safety, and abuse of process.
- g) Meeting their ethical, professional, and legal obligations.
- h) Providing information, guidance, and advice as appropriate.

Note: Appendix 4 contains protocols on how the Professional Attributes relate to Professional Skills (and to Professional Ethics and Responsibilities).

Domain 3 - Professional Ethics and Responsibilities

The Professional Ethics and Responsibilities domain includes the following Professional Attributes:

- a) Providing accessible and inclusive services.
- b) Supporting agency, self-determination, co-determination and cooperative informed decision-making as appropriate
- c) Providing information to the participants about the confidentiality of the process and any obligations to release confidential information.
- d) Facilitating even-handed, safe, and ethical procedures.
- e) Representing their services and competence honestly and transparently.

- f) Meeting their legal, regulatory, and professional obligations.
- g) Providing guidance and advice only when competent and authorised to do so. h) Providing a feedback and complaints mechanism. Note: Appendix 4 contains protocols on how the Professional Attributes relate to Professional Ethics and Responsibilities (and to Professional Skills)

Domain 4 - Professional Development

The Professional Development domain includes the following Professional Attributes:

- a) Engaging in reflective practice.
- b) Engaging in continuing professional learning.
- c) Contributing to the field, including through leadership roles, mentoring and supervision of less experienced practitioners.

Assessment requirement (written)

Assessment Template

Please ensure that all case and participant details are de-identified.

Word count- 800-1000 (no longer)

1. Provide a brief outline of the relationship between parties and triggers to the current conflict

2. Provide Information about your intake/assessment process, including how assessment decisions made considered safety and suitability

3. Describe the socio-cultural factors around diversity that were taken into consideration and how they were managed in the process (eg CALD, Indigenous, LGBTQIA+, neurodiversity)

4. Outline how your professional knowledge, skills, ethics and responsibilities (refer to AMDRAS Professional Attributes Domains 1, 2 and 3) guided your process decisions and techniques to support participants resolve their issues.

You must give an example from each of the 3 domains.

6. Reflect on how you managed the case and consider at least one aspect of your practice that could have been done differently or better. (refer to AMDRAS Professional Attributes Domain 4)

7. Reflecting on your case presentation and feedback and discussion, what additional professional learning might you consider to improve your practice and how might you achieve this?

The written assignment is marked as “competent” or “not yet competent”. If marked not yet competent you will have the opportunity to re-submit your assignment.

If you do not understand any part of the requirements please contact Fred Stern on 0412 102801